



Person County Schools

2019-2020 Application for Student Transfer or Release - Due May 17, 2019

*Helena, North End, Oak Lane, and Stories Creek Elementary Schools are currently projected to exceed capacity and will not be options for reassignment

PRINT Full Name of Student _____ Grade _____ for _____ School Year.

Date of Birth: ____/____/____ Male ____ Female ____ **Proof of legal guardianship and residence may be required.**

Parent/Legal Guardian _____ Day Time Phone _____

Address: _____
911 Address City State Zip

Mailing address if mail received at Post Office: _____
P. O. Box City State Zip

Is this address OUTSIDE Person County? YES ____ NO ____ *If YES, you may owe tuition. A tuition notice will be mailed to you in July with ½ payment due August 15 and January 15. Once your application to PCS is approved, obtain a release from within your resident county and forward a copy to Jarrod Dennis at the address below.

Is either parent employed by Person County Schools? YES ____ NO ____
If YES, list name as printed on paycheck, work site and position. _____

Does this student receive any special services or classes? YES ____ NO ____
If YES, please list _____

This request is: ____ New ____ Annual Renewal

Check Reason for Request: ____ Intradistrict (transfer from one school to another within Person County Schools)
____ Continuation of current assignment for remainder of school year due to move
____ Release from Person County to attend school in another county

I request to release/transfer my child to _____ School in _____ County. My child is assigned to attend _____ School (according to school assignment by address.)
Reason for Request:

My signature verifies that I understand Board Policy [4150 School Assignment](#)/[4151 Application for Reassignment](#) and that the information on this form is accurate. I also understand that:

- 1) Parent/Guardian is responsible for transportation.
- 2) Permission is granted for one academic year only and must be renewed annually.
- 3) Any transfer request that is approved based upon false or misleading information will be declared void and the transfer will be rescinded.
- 4) Students receiving an approved transfer and attending a school other than the school specified by the location of their legal residence must maintain good standing as determined by the principal of the school to which they have received a transfer. Providing a five (5) day written notice, the principal may revoke an approved transfer if a student has continuing discipline, attendance, tardy, or other disruptive issues.

Signature of Parent/Guardian _____ **Date** _____

RETURN COMPLETED FORM TO: Jarrod Dennis, Deputy Superintendent
Person County Schools, 304 S. Morgan Street, Rm. 25, Roxboro, NC 27573
Email: dennisj@person.k12.nc.us FAX: 336-599-0844 Phone: 336-599-2191; ext. 22151

APPROVED ____ Charge Tuition ____ No ____ Yes*
DENIED ____ Reason for Denial _____
Deputy Superintendent _____ Date _____
Copy: Assigned School ____ Requested School ____ Parent ____ BOE ____