

STATE BUILDING COMMISSION - SUBMITTAL CRITERIA

Proposing firms must submit one (1) copy of the Letter of Interest and one (1) copy of your current Standard Form 254 (SF 254) with the information package. The current SF 254 template is located at: <http://ncadmin.nc.gov/businesses/construction/forms-documents> which is the State Building Commission approved form.

In the interest of cost-savings to the designers, consistency of the submittals and more efficient use of time by the pre-selection committee, the submitted information package should be emailed in a .pdf format.

The Letter of Interest should not exceed ten (10) single-sided pages or five (5) double-sided pages plus the SF 254.

Please email (claytonchris@person.k12.nc.us) a pdf copy of the submittal.

Fax submittals will not be accepted.